



For Office Use Only:

AK _____ DB _____ Item # _____

Auction Donation & Ad Form

11123 South Towne Sq, Unit F Ph: 314-200-0790
 St. Louis, MO 63123 Email: INFO@lesastl.org

Please make a copy of this completed form for tax purposes. The donor is responsible for substantiation of the value of this gift with their tax advisor.

Step #1:

How can we contact you?

Donor: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ - _____ - _____ Fax: _____ - _____ - _____ Email: _____

Step #2:

Do you have an item to donate? (For multiple items, please fill out one form for each item.)

Item Description: _____

Expiration Date: _____ Estimated Value: _____

Please check one of the following:

- Item/Gift Certificate is included.
- I will send/deliver my donation to **LESA by March 15.**
- Please make up a Gift Certificate for me based on my item description.
- Contact me to arrange pick up of my item/certificate.

Step #3:

Ad to show your support for our honorees for member schools.

What size ad?

Whole page - \$250 1/4 page - \$75

Half page - \$125

Message for the ad: _____

I will email a photo or typeset ad to lgutberlet@LESastl.org

I have included a photo to be used in the ad.

<p>Full page- \$250 Ad Size: 8"w x 10h"</p>
<p>Half page- \$125 Ad Size: 8"w x 5" h</p>

Step #4:

Return the form to the office.

- Return this form and your donation to: Lutheran Elementary School Association
 11123 South Towne Square, Ste. F
 St. Louis, MO 63123
 Attn: Auction Committee
- Make checks payable to Lutheran Elementary School Association.
- Contact **Libby Gutberlet** at **314-200-0799** or **info@LESastl.org** with your questions or to purchase tickets.