For Office Use Only:

AK

DB

Item #

11123 South Towne Sq, Unit F Ph: 314-200-0790 St. Louis, MO 63123 Email: [INFO@lesastl.org](mailto:INFO@lesastl.org)

Auction Donation & Ad Form

Please make a copy of this completed form for tax purposes. The donor is

responsible for substantiation of the value of this gift with their tax advisor.

## Step #1:

How can we contact you?

## Step #2:

Do you have an item to donate? (For multiple

items, please fill out one form for each item.)

## Step #3:

Ad to show support of your school, business, or an honoree.

**Donor:**  Contact Person: Address: City: State: Zip: Phone: - - Fax: - - Email:

# Item Description:

Expiration Date: Estimated Value:

Please check one of the following:

 Item/Gift Certificate is included.

 I will send/deliver my donation to LESA by March 15.

 Please make up a Gift Certificate for me based on my item description.

Contact me to arrange pick up of my item/certificate.

# What size ad?

**Half page- $125**

**Ad Size: 8"w x 5" h**

**Full page- $250 Ad Size: 8"w x 10h"**

 Whole page - $250  Half page - $125

Message for the ad:

 I will email a photo or typeset ad to [lgutberlet@LESAstl.org](mailto:lgutberlet@LESAstl.org)  I have included a photo to be used in the ad.

## Step #4:

Return the form to the office via mail or email.

* Return this form and your donation to: Lutheran Elementary School Association 11123 South Towne Square, Ste. F

St. Louis, MO 63123

Attn: Auction Committee

* Make checks payable to Lutheran Elementary School Association.
* Contact **Amee Colvin** at **314-200-0797** or [**info@LESAstl.org**](mailto:info@LESAstl.org)with your questions or to purchase tickets.

The Lutheran Elementary School Association (LESA) is a 501(c)(3) not-for-profit organization, Federal Tax ID: 43-1853158