

For Office Use Only:

AK _____

DB _____

Item # _____

Auction Donation Form

11123 South Towne Square Ste. F Phone: 314-200-0790
St. Louis, MO 63123 info@lesastl.org

Please make a copy of this completed form for tax purposes. The donor is responsible for substantiation of the value of this gift with their tax advisor.

Step #1:

How can we
contact you?

Donor: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ - _____ - _____ Email: _____

Step #2:

Do you have an
item to donate?
(For multiple
items, please fill
out one form for
each item.)

Item Description: _____

Expiration Date: _____ Estimated Value: _____

Please check one of the following:

- ☐ Item/Gift Certificate is included.
- ☐ I will send/deliver my donation to **LESA by March 1.**
- ☐ Please make up a Gift Certificate for me based on my item description.
- ☐ Contact me to arrange pick up of my item/certificate.

Step #3:

Ad to show
your support
for your
school,
business, or
honoree.

What size ad?

☐ Whole page - \$250

☐ Half page - \$125

Message for the ad: _____

☐ I will email a photo or typeset ad to lgutberlet@LESastl.org

☐ I have included a photo to be used in the ad.

**Full page- \$250 Ad
Size: 8"w x 10h"**

**Half page- \$125
Ad Size: 8"w x 5" h**

Step #4:

Return the form
to the office.

- Return this form and your donation to:
Lutheran Elementary School Association
11123 South Towne Square, Ste. F
St. Louis, MO 63123
Attn: Auction Committee
- Make checks payable to Lutheran Elementary School Association.
- Contact **Amee Colvin** at **314-200-0797** or **acolvin@LESastl.org** with your questions